

JECO EXPORTS & FINANCE LIMITED

Registered Office, C/O Century Aluminium Mfg. Co. Ltd. Raja Road, P.O. Sukchar, 24 Parganas (North), Kolkata-700115
TEL: (91) (33) 2553 3160, 2523 2443, FAX: (91) (33) 2553 2738
E-MAIL ID: camco@camcoindia.com
CIN NO: L51109WB1982PLC035005

Date 07/09/2016

To

The Listing Department
Metropolitan Stock Exchange of India Ltd.
Vibgyor Towers, 4th Floor
Plot No C 62, G-Block
Bandra Kurla Complex, Bandra(E)
Mumbai - 400 098
Symbol: JECOEXP

The Listing Department
The Calcutta Stock Exchange Ltd.
7, Lyons Range
B.B.D Bagh
Kolkata
West Bengal - 700 001
Scrip Code: 10020034

Sub: Intimation regarding the 34th Annual General Meeting of the Company.

Respected Sir/Ma'am

This is to inform you that the 34th Annual General Meeting of the Members of the Company will be held on Thursday, 29th September, 2016 at 11:00 A.M at the registered office of the company at Raja Road, P.O. Sukchar, 24 Paraganas (N) Kolkata- 700 115. The Company has engaged the services of the Central Depository Services (India) Limited (CDSL) for facilitating voting bt electronic means. The cut-off date, for determining the voting rights of Members, has been fixed to be Thursday, 22th September, 2016.

Further, enclosing herewith a copy of the AGM Notice, dated 6th September, 2016, calling the aforesaid AGM, including the Proxy Form and the attendance Slip.

This is for your information and record.

Thanking You,
Yours faithfully
For Jeco Exports & Finance Ltd.



Ritesh Ojha
Company Secretary & Compliance Officer
ACS: 44561
Encl: As above

Cc:

1. NSDL : 5th Floor, Trade World, Kamala Mills Compound,
Senapati Bapat Marg, Lower Parel,
Mumbai: 400 013
2. CDSL : 17th Floor, P J Tower, Dalal Street,
Mumbai – 400 001
3. RTA : D -511, Bagree Market, 5th

(Niche Technologies Pvt Ltd) 71, B.R.B Basu Road
Kolkata: 700 001

JECO EXPORTS & FINANCE LIMITED

Registered office: Raja Road, P.O. Sukchar, 24 Paraganas (N) Kolkata-700115,

Phone No: +91 33 2553 3160/ 2523 2443 Email id: accounts1@camcoindia.com;

Website: www.jecoexports.com

CIN: L51109WB1982PLC035005

NOTICE

Notice is hereby given that the 34th Annual General Meeting ("AGM") of shareholders of Jeco Exports & Finance Limited (the "Company") will be held on Thursday, 29th Day of September 2016, at the registered office of the company at Raja Road, P.O. Sukchar, 24 Paraganas (N) Kolkata- 700 115 at 11 A.M. to transact the following businesses:

ORDINARY BUSINESS

ITEM NO. 1

TO CONSIDER & ADOPT ACCOUNTS

To receive, consider and adopt the Audited Balance sheet for the period ended 31st March, 2016 including the Statement of Profit & Loss Account for the year ended on that date and the Reports of the Board of Directors & Auditors thereon.

ITEM NO. 2

RATIFICATION OF AUDITOR:

To consider and if thought fit to pass with or without modification(s) the following resolution as an Ordinary Resolution:

"RESOLVED that pursuant to the provisions of Section 139 and all other applicable provisions, if any, of the Companies Act, 2013 and the Rules framed there under, as amended from time to time, the Company hereby ratifies the appointment of Khetawat & Co., Chartered Accountants Firm Registration No 313185E , as Auditors of the Company to hold office from the conclusion of this Annual General Meeting (AGM) till the conclusion of the AGM of the Company to be held in the year 2017 at such as may be mutually agreed between the Board of Directors of the Company and the Auditors."

SPECIAL BUSINESS:

ITEM NO. 3

APPOINTMENT OF MRS MOULSHREE JHUNJUNWALA AS MANAGING DIRECTOR

To consider and if, thought fit to pass with or without modification(s), the following resolution as an Ordinary Resolution:-

"RESOLVED that pursuant to the provisions of Sections 196, 197, 203 and of the Companies Act, 2013, read with Schedule V and other applicable provisions, if any, to the said Act, and rules made there under (including any statutory modifications or re-enactment thereof for the time being enforce) and subject to other approvals as are necessary, Mrs Moulshree Jhunhunwala (DIN: 00185781) be and is hereby appointed as Managing Director of the Company for a period of three years from 30.06.2016 to 29.06.2019 on the remuneration and terms and conditions as set out in the explanatory statement annexed.

RESOLVED FURTHER that the Board be and is hereby authorized to do all acts and take all such steps as may be necessary, proper or expedient to give effect to this resolution."

ITEM NO. 04

APPOINTMENT OF MR. MAHESH KUMAR JHUNJHUNWALA (DIN-07357662) AS INDEPENDENT DIRECTOR OF THE COMPANY

To consider, and if thought fit to pass, with or without modification, the following resolution as an Ordinary Resolution for Regularization of Additional Director .

"RESOLVED THAT pursuant to the provisions of section 149,150,152 read with Schedule IV and other applicable provisions, if any, of companies Act 2013("The Act") (including any statutory modification(s) or re-enactment thereof for the time being in force), the companies (Appointment and Qualification of Directors) rules, 2014 and the applicable provisions of SEBI (Listing Obligations and disclosure Requirements) Regulations, 2015 (including any statutory modification(s) or re-enactment thereof for the time being in force), Mr. Mahesh Kumar Jhunhunwala (DIN-07357662) who was appointed as an Additional Director in the meeting of the Board of Directors held on , 15th December 2015, in terms of Section 161(1) of the Act, and who holds office upto the date of this Annual General Meeting and in respect of whom the company has received a notice in writing under section 160 of the Act, proposing his candidature for the office of the director of the company, be and is hereby appointed as an Independent Director of the Company to hold office for 5 consecutive years for a term up to 31st March 2021, not liable to retire by rotation.

"RESOLVED FURTHER THAT the Board of Directors be and is hereby authorised to do all the acts , deeds, matters and things , as it may , in its absolute discretion, deem necessary , proper or desirable to give effect to the aforesaid resolution."

**Registered Office:
Raja Road, P.O. Sukchar,
24 Paraganas (N)
Kolkata- 700 115**

Date: 06.09.2016

**By order of the Board
For Jeco Exports & Finance Ltd**

**Ritesh Ojha
ACS: 44561
Company Secretary & Compliance Officer**

NOTES:

1. **MEMBER ENTITLED TO ATTEND AND VOTE AT THE ABOVE MEETING IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE ON A POLL INSTEAD OF HIMSELF AND A PROXY NEED NOT BE A MEMBER. PROXIES, IN ORDER TO BE VALID MUST BE RECEIVED BY THE COMPANY NOT LESS THAN 48 HOURS BEFORE THE MEETING. A PERSON CAN ACT AS A PROXY ON BEHALF OF MEMBERS NOT EXCEEDING FIFTY (50) AND HOLDING IN THE AGGREGATE NOT MORE THAN 10% OF THE TOTAL SHARE CAPITAL OF THE COMPANY.**
2. The Register of Members and Share Transfer Books of the Company shall remain closed from 23.09.2016 to 29.09.2016 (Both days inclusive) for AGM.
3. Shareholders desiring any information as regards the Accounts are requested to write to the Company at an early date so as to enable the Management to keep the information ready.
4. In case of joint holder attending the meeting, only such joint holder who is higher in the order of names will be entitled to vote.
5. Members, who hold the shares in de-materialized form, are requested to bring their client ID and DP ID Nos. for easier identification of attendance at the meeting.
6. Members who hold shares in physical form are requested to notify any change in their address/mandate/bank details/e-mail address to Niche Technologies Pvt Ltd, the Registrar and Share Transfer Agents of the Company and always quote their Folio Number in all correspondence with the Company.
7. Brief particulars of the Directors of the Company proposed to be appointed or re-appointed at the ensuing Annual General Meeting are given in the annexure.
8. An Explanatory Statement required under Section 102(1) of the Companies Act, 2013 in respect of the businesses as mentioned under Item Nos. 3 and 4 of the Notice are annexed hereto.
9. Members / Proxies should bring the Attendance Slip duly filled in for attending the meeting.
10. Electronic copy of the Notice of the aforesaid Annual General Meeting (AGM) of the Company inter alia indicating the process and manner of e-voting along with Attendance Slip and Proxy Form is being sent to all the Members whose email IDs are registered with the Company's Registrar and Share Transfer Agents/Depository Participant(s) for communication purposes unless any Member has requested for a hard copy of the same. For Members who have not registered their email IDs, physical copies of the Notice of the aforesaid AGM of the Company inter alia indicating the process and manner of e-voting along with Attendance Slip and Proxy Form is being sent.

11. Members are requested to register their e-mail addresses with the Company / Depository Participant to enable us to send you the Report and Accounts, Notices etc. in electronic mode, as a measure of support to the Green Initiative in Corporate Governance of the Ministry of Corporate Affairs, Government of India.
12. Members are requested to bring the admission slips along with their copies of the Annual Report to the meeting.
13. The Company has provided facility of e-voting to its members as prescribed under the Companies Act, 2013. The instructions for e-voting are annexed to this Notice.
14. Corporate Members intending to send their authorized representative are requested to send a duly certified copy of the Board Resolution authorizing their representatives to attend and vote at the Annual General Meeting.
15. The Register of Contracts or Arrangements in which Directors are interested, maintained under Section 189 of the Companies Act, 2013, will be available for inspection by the members at the Annual General Meeting.
16. The Register of Directors and Key Managerial Personnel and their shareholding, maintained under Section 170 of the Companies Act, 2013 read with Rules issued there under will be available for inspection by the members at the Annual General Meeting.
17. The instructions for e-voting are as under:

Pursuant to Section 108 of the Companies Act, 2013 and Rule 20 of the Companies (Management and Administration) Rules, 2014, the Company is pleased to provide its members the facility to exercise their right to vote at the 34th Annual General Meeting (AGM) by electronic means. Voting rights shall be reckoned on the number of shares registered in the names of the shareholders as on 22.09.2016. The Company has engaged the services of Central Depository Services (India) Limited (CDSL) to provide the e-voting facilities. The e-voting procedure is given hereunder:

 - (i) The voting period begins on 26th September, 2016 (09:00 am) and ends on 28th September, 2016 at 5.00 P.M. During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date (record date) of 22th September, 2016 may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
 - (ii) Shareholders who have already voted prior to the meeting date would not be entitled to vote at the meeting venue.

- (iii) The shareholders should log on to the e-voting website www.evotingindia.com.
- (iv) Click on Shareholders.
- (v) Now Enter your User ID
- For CDSL: 16 digits beneficiary ID,
 - For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
 - Members holding shares in Physical Form should enter Folio Number registered with the Company.
- (vi) Next enter the Image Verification as displayed and Click on Login.
- (vii) If you are holding shares in demat form and had logged on to www.evotingindia.com and voted on an earlier voting of any company, then your existing password is to be used.
- (viii) If you are a first time user follow the steps given below:

For Members holding shares in Demat Form and Physical Form	
PAN	<ul style="list-style-type: none"> Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders) Members who have not updated their PAN with the Company/Depository Participant are requested to use the first two letters of their name and the 8 digits of the sequence number in the PAN field. In case the sequence number is less than 8 digits enter the applicable number of 0's before the number after the first two characters of the name in CAPITAL letters. Eg. If your name is Ramesh Kumar with sequence number 1 then enter RA00000001 in the PAN field.
Dividend Bank Details OR Date of Birth (DOB)	<ul style="list-style-type: none"> Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the company records in order to login. If both the details are not recorded with the depository or

	company please enter the member id / folio number in the Dividend Bank details field as mentioned in instruction (v).
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- (ix) After entering these details appropriately, click on “SUBMIT” tab.
- (x) Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach ‘Password Creation’ menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (xi) For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (xii) Click on the EVSN for the relevant < JECO EXPORTS AND FINANCE LIMITED > on which you choose to vote.
- (xiii) On the voting page, you will see “RESOLUTION DESCRIPTION” and against the same the option “YES/NO” for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xiv) Click on the “RESOLUTIONS FILE LINK” if you wish to view the entire Resolution details.
- (xv) After selecting the resolution you have decided to vote on, click on “SUBMIT”. A confirmation box will be displayed. If you wish to confirm your vote, click on “OK”, else to change your vote, click on “CANCEL” and accordingly modify your vote.
- (xvi) Once you “CONFIRM” your vote on the resolution, you will not be allowed to modify your vote.
- (xvii) You can also take a print of the votes cast by clicking on “Click here to print” option on the Voting page.
- (xviii) If a demat account holder has forgotten the login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.

(xix) Shareholders can also cast their vote using CDSL's mobile app m-Voting available for android based mobiles. The m-Voting app can be downloaded from Google Play Store. Apple and Windows phone users can download the app from the App Store and the Windows Phone Store respectively on or after 30th June 2016. Please follow the instructions as prompted by the mobile app while voting on your mobile.

(xx) Note for Non – Individual Shareholders and Custodians

- Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodian are required to log on to www.evotingindia.com and register themselves as Corporates.
- A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to helpdesk.evoting@cdslindia.com.
- After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
- The list of accounts linked in the login should be mailed to helpdesk.evoting@cdslindia.com and on approval of the accounts they would be able to cast their vote.
- A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.

(xxi) In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at www.evotingindia.com, under help section or write an email to helpdesk.evoting@cdslindia.com.

Other Instructions-

1. The E-voting rights of the shareholders / beneficial owners shall be reckoned on the paid-up value of equity shares held by them as on September 22, 2016.
2. Any person, who acquires shares of the Company and becomes member of the Company after dispatch of the notice and holding shares as of the cut-off date i.e. September 22, 2016, may obtain the login ID and password by sending a request at helpdesk.evoting@cdslindia.com or Issuer/RTA at rta@cbmsl.com

3. Mrs. Priti Lakhotia (ACS 21970, C.P. No. 12790), partner of A L & Associates, Practicing Company Secretaries has been appointed as the Scrutinizer to scrutinize the remote e-voting process and the voting process at the AGM in a fair and transparent manner, whose e-mail address is alassociates2014@gmail.com
4. The Results shall be declared on or after the AGM of the Company. The Results declared alongwith the Scrutinizer's Report shall be placed on the Company's website www.jecoexports.com and on the website of CDSL and to the Stock Exchanges on which the shares of the Company are listed within two(2) days of passing of the resolutions at the AGM of the Company.

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Kolkata- 700 115

Date: 06.09.2016

By order of the Board
For Jeco Exports & Finance Ltd

Ritesh Ojha
ACS:44561
Company Secretary & Compliance Officer

EXPLANATORY STATEMENT PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013

ITEM NO.3

The Board of Directors has appointed Mrs. Moulshree Jhunhunwala (DIN: 0185781) as the Managing Director of the Company for a term of 3 years effective from June 30, 2016 to May 29, 2019, subject to the approval of the Members at the ensuing Annual General Meeting.

Due to financial constraints, the Board has (based on the recommendation of the Nomination & Remuneration Committee) decided on non-payment of remuneration in consonance of the provisions of Companies Act, 2013.

The Explanatory Statement together with the accompanying Notice should be treated as an abstract of terms and conditions of the Agreement and Memorandum of concern or interest under Section 196 and 197 of the Companies Act, 2013.

The appointment of Mrs. Moulshree Jhunhunwala as Managing Director of the Company for a period of three years w.e.f. June 30, 2016 is pursuant to the terms and conditions set out below:

Remuneration

(a) No Remuneration due to financial constraints.

PART A

(b) Perquisites - No perquisites

Sitting fees

Mrs. Moulshree Jhunhunwala will not be paid any sitting fees for attending the meetings of the Board of Directors or any committee thereof. She will be reimbursed the entertainment and other expenses actually incurred for the business of the Company subject to such limits as may be fixed by the board from time to time. Details of the appointee is attached in Annexure-I

The details required in a statement as per clause (A)(iv) of Section II of Part II of Schedule V of the Act are as here under:

1. Nature of Industry	The company is engaged in Trading of ladders.
2. Date of commencement of commercial production	NA
3. In case of new companies, expected date of commencement	Not Applicable in case of Existing Companies.

of activities as per project approval by financial institutions appearing in the prospectus	
4. Financial Performance	Turnover in 2014-15 11,06,844/-, Turnover in 2015-16 29,34,913/- increase in Turnover By Rs.18,28,069/- (165%) and Net Profit of Rs.20,64,240/- in 2015-16 compare to Rs.1,22,438/- of 2014-15.
5.Export performance and net foreign exchange collaboration	The Company has not achieved much success in its efforts to enter the exports market. The Company has no foreign collaboration at present.

None of the managerial personnel in the Company is related to Mrs. Moulshree Jhunjhunwala.

ITEM NO.4

The Board at its meeting held on December 15, 2015 appointed Mr. Mahesh Jhunjhunwala as an additional director of the company with effect from December 15, 2015, pursuant to Section 161 of the Companies Act, 2013. Hence he will hold office up to the date of ensuing Annual General Meeting.

Under Section 160 of Companies Act 2013, a notice in writing has been received along with the requisite deposit proposing him for the office of Independent Director of the Company.

The Board also considers it desirable that the appointment of Mr. Mahesh Jhunjhunwala be regularized by his appointment as Independent Director under section 149 of the Companies Act, 2013. An independent director can hold office up to 5(five) consecutive years on the board of the company and he shall not be included in the total number of directors for retirement by rotation.

The company has received from Mr. Mahesh Jhunjhunwala (i) consent in writing to act as Director in Form DIR-2 pursuant to Rule 8 of the companies (Appointment and Qualifications of Directors) Rules, 2014 (ii) intimation in Form DIR-8 in terms of Companies (Appointment and Qualifications of Directors) Rules, 2014 to the effect that he is not disqualified under sub-section (2) of section 164 of the Companies Act, 2013 and (iii) declaration to the effect that he meets the criteria of Independence as provided in section 149(6) of the Companies Act, 2013.

The Board considers that his association would be of immense benefit to the company and it is desirable to avail his services as Director.

Accordingly, the Board recommends their resolution no.4, in relation to appointment of Mr. Mahesh Jhunjhunwala as Independent Director, for the approval by the shareholders of the Company. Details of the appointee is attached in Annexure-I

A copy of the draft letter of appointment setting out the terms and conditions of appointment of Mr. Mahesh Jhunjhunwala is available for inspection without any fee at the Company's Registered Office from 11A.M to 1P.M on all working days till the date of the forthcoming Annual General Meeting of the shareholders.

None of the Directors, Key Managerial Personnel or their relatives, except Mr. Jhunjhunwala to whom the resolution relates, is concerned or interested in the proposed resolution.

Registered Office:
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24 Paraganas (N)
Kolkata- 700 115

Date:06.09.2016

By order of the Board
For Jeco Exports & Finance Ltd

Ritesh Ojha
ACS: 44561
Company Secretary & Compliance Officer

Annexure -I

As per the requirements of Regulation 36(3) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Clause 1.2.5 of the Secretarial Standard -2 as issued by the Institute of Company Secretaries Of India, a statement containing the requisite details of the concerned appointed or re-appointed directors is given below:

Name	Mrs Moulshree Jhunjunwala	Mrs Mahesh Jhunjunwala
DIN	0185781	07357662
Date of Birth	27/10/1966	08/09/1961
Age	50 years	54 Years
Qualification	B.Com	B.Com
Experience & Expertise in specific functional area	Well experience in Marketing and also having more than 15 years experience in Aluminium Sector.	Healthy Experience in Marketing and also having an 20 years of experience in Aluminium Sector.
Details of Remuneration drawn in Financial Year 2015-16	0	0
Relation with other Director or Key Managerial Personnel of the Company	None	None
Number of Board Meeting attended during the Financial Year 2015-16	10	2
Directorship in other Companies	Vintage Capital Markets Ltd.	None
Membership/Chairmanship of Committees of other Boards	None	None
Shareholding in the Company	145800 shares	NIL

JECO EXPORTS & FINANCE LIMITED

Registered office: Raja Road, P.O. Sukchar, 24 Paraganas (N) Kolkata-700115,
Phone No: +91 33 2553 3160/ 2523 2443 Email id: accounts1@camcoindia.com;

Website: www.jecoexports.com

CIN: L51109WB1982PLC035005

34th ANNUAL GENERAL MEETING

ATTENDANCE SLIP

DATE	VENUE	TIME
THURSDAY, 29 TH SEPTEMBER, 2016	Registered Office	11:00 AM

Name of the Member(s)/ Proxy:	
Address:	
E-mail id:	
Folio No./Client id:	

I certify that I am a Member/Proxy for the Member holding _____ Equity Shares. I hereby record my presence at the 34th Annual General Meeting of the shareholders of the Company

Please ✓ in the box Member Proxy

Name of the Proxy in Block letter
Member/Proxy

Signature of the Attending

Notes: Shareholder/Proxy wishing to attend the meeting must bring the Attendance Slip to the meeting and hand over at the entrance duly signed.

JECO EXPORTS & FINANCE LIMITED
Registered office: Raja Road, P.O. Sukchar, 24 Paraganas (N) Kolkata-700115,
Phone No: +91 33 2553 3160/ 2523 2443 Email id: accounts1@camcoindia.com;
Website: www.jecoexports.com
CIN: L51109WB1982PLC035005
34th ANNUAL GENERAL MEETING

Form No. MGT-11

Proxy form

[Pursuant to Section 105(6) of the Companies Act, 2013 and Rule 19(3) of the Companies (Management and Administration) Rules, 2014]

Name of the Member(s)/ Proxy:	
Address:	
E-mail id:	
Folio No./Client id:	DP Id:

I/ We being the member ofequity shares of the above mentioned company, hereby appoint

1. Name:

Address:

E-mail Id:

Signature:

or failing him

2. Name:

Address:

E-mail Id:

Signature:

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at 34th Annual General Meeting of members of the Company, to be held on Thursday 29th September, 2016 at 11 A.M at the registered office of the Company, and at any adjournment thereof in respect of such resolutions as are indicated below:

Resolut ion No	Brief description of Resolution	No of shares held
1	To Consider and Adopt Financial Statement of the Company for the year ended March 31, 2016 and the report of the Directors and the Auditor's thereon.	
2	Ratification of Appointment of M/s Khetawat & Co. Chartered Accounts, as the Statutory Auditors for a period of one year from the conclusion of this AGM till the conclusion of next AGM and fixing their remuneration.	
3	Appointment of Mrs Moulshree Jhunjhunwala (DIN: 00185781) as Managing Director of the company	
4	Appointment of Mr. Mahesh Jhunjhunwala (DIN: 07357662) as a Non Executive Director of the Company.	

Signed this day of September, 2016.

Signature of Shareholder _____

Signature of Proxy holder(s) _____

Affix Revenue Stamp

Note: This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting.